

APRIL 2023 GENERAL PTA MEETING

Attendees: Ashley Prowell Jakubik, Keely Dadamo, Teresa Schimek, Rose Spofford, Julie Smith, Courtney Stevenson, Jeff Detweiler, Anjani Juvvadi

Principal's report:

- PSSAs off to solid start
- Spring Spectacular – keeping an eye on weather
- Great activities ahead for remainder of the year
- Proposing a learning lobby building improvement project

Treasurer's Report:

- \$106k. March reconciled and very light spend
- April look ahead:
 - Field trips
 - Author visit
 - Spring spectacular
- Increased field trip budgets for all grades
- Cut back on back-to-school gifts but increased stipends in exchange
 - **ACTION:** All to review budget meeting minutes for all changes. These proposed changes will sit for 30 days then move forward for approval.

Correspondence Report:

- Incoming notable mail: 1 entry for scholarship
 - **ACTION:** Julie will follow up with high school to remind seniors

Old Business:

- Spirit Wear
 - Need to order ahead to restock inventory for spring spectacular

New Business:

- Mother's Day Carnations
 - \$300 from Trader Joe's
 - **ACTION:** Rose will create card template for kids to fill out
 - **ACTION:** Jeff to identify student group (e.g. student council) to help organize flowers and cards for distribution to each classroom based on student count
- Teacher Appreciation Week
 - Sarah Weber has already started reaching out to businesses for donations to raffle, pampering stations
 - Need to plan food
 - \$25 gift cards for specials teachers
 - PTA covering ~\$850 (e.g. charcutier boards (\$360), Panera (\$60), pizza (\$50) and prizes (<\$180))
 - **ACTION:** Julie will post sign up for food and beverage pickups
- Spring Spectacular
 - Weather backup plan is to move into gym.
 - **ACTION:** Keely to cancel DJ since moving indoors

- **ACTION:** Anjani to confirm if tip is required and inform Teresa for spend planning
- Art Night
 - Preparations on track
- 6th Graders
 - Bags for promotion gift. They'll get their gift at promotion event.
 - \$1000 budget, latest spend ~\$500
- Book Fair
 - STEAM room can be utilized
 - Preparations on track
- By-laws
 - Proposing >\$500 should come to general call
 - Proposing <\$500 can be approved via written approval
- Learning Lobbies
 - Opportunity to transform space in school
 - OJR preferred vendor quoted
 - **ACTION:** Jeff to send initial quote / design thinking to PTA Board for feedback.
 - **ACTION:** Jeff to initiate additional quotes to ensure we can balance quality work and design with competitive pricing
 - **ACTION:** Teresa to review current and future long range budget forecast to determine how much of PTA budget could be allocated to this project and inform PTA and Jeff.