

AGENDA

WVE PTA GENERAL BOARD MEETING

September 13, 2022 at 7:32 PM - 8:48 PM (Virtual)

Board Members

Ashley Jakubik, President; Keely Dadamo, Vice President; Teresa Schimek, Treasurer; Julie Smith, Financial Secretary; Rose Spofford, Corresponding Secretary; Courtney Stevenson, Recording Secretary

Attendees: Allison Jensen, Anjani Juvvadi, Ashley jakubik, Carrie Kane, Dr. Jeffery Detweiler, Elizabeth Phy, Jill Sarcia, Julie Smith, "Mceb", Rose Spofford, Teresa Schimek, Keely Dadamo

Call to Order/Welcome & Introductions/Last Meeting's Minutes: Ashley Jakubik

President's Report: Ashley Jakubik

- Covered general welcome and introduction
- June minutes are approved by Keely Dadamo and second by Julie Smith

Principal's Report: Dr. Detweiler

- Thanks for warm welcome to OJR and West Vincent
- Back to School Bash huge success and a lot of positive feedback
- Expect playground installation to be complete by 9/23

Treasurer's Report: Teresa Schimek

- Current statement just over \$90,000.00
- No expenses to report

Correspondence Report: Rose Spofford

- Mail reviewed.
- PECO assembly opportunity. Free and sponsored by PECO.
- Email received by parent asking about drop-off school lane sign. Is sign still available?
 - ACTION: Follow up with Rose Spofford to follow up with parent. [Allison Jensen]

Old Business

-Back to School Bash

- Covered in principal's report

-Playground Equipment

- Covered in principal's report

New Business

-T shirts for Staff

- DECISION: PTA will cover funds through Back to School Supply Gift budget. Aligned with Dr. Detweiler that we will gift t-shirt with West Vincent pride and 2023 school year branding – Connected, Accepted, Valued.
- ACTION: Quote t-shirts and inform PTA total cost. [Dr. Detweiler]

-Nomination of Julie Smith to 2nd VP

- Ashley Jakubik motioned to move Julie Smith from Financial Treasurer role
- Second by Teresa Schimek
- All attendees in favor. Approved!

-Homeroom parents (Julie Smith)

- Will email Dr. Detweiler to schedule kickoff meeting with homeroom parents

-Calendar Look ahead:

Event	Dates	Budget		Chair
		Income	Expense	
Online Spirit Wear Sale, ends 9/30	September 19-30	\$1,500.00	\$1,000.00	Carrie Kane
Bingo @ 6:30 - 8pm	October 14	\$0.00	\$600.00	Betsy Phy
Walk a Thon	October 18	\$33,000.00	\$5,000.00	Allison Jenson
Book Fair	November 7-11	\$12,000.00	\$12,000.00	Rose Spofford
Mother/Son Trivia @ 6:30pm	December 9	\$0.00	\$700.00	NO CHAIR

-Walk-a-thon (Allison Jenson)

- Rain date Friday
- Priority: T-shirts
 - sponsors on back of t-shirts and will communicate sponsors on social media
 - Pledge Star electronic format for sponsor sign-ups in progress
 - local sponsors must be in by October 3rd in order to be included on back of t-shirts
 - \$6,000 is target for t-shirt sponsors, \$2,500 received so far; \$3,500 to go
 - t-shirt forms due September 27th
 - include on form request for local business sponsors
 - \$6.75 for 600 t-shirts
- Event Execution:
 - Walk-a-thon banner will go up outside school on grey board
 - looking for parent volunteers
 - continuing to coordinate with Jean

-Spirit Wear Sale (Carrie Kane)

- Update - sale ends Oct 2nd
- OJR and West Vincent logos
- Spirit Wear “store” is purchased by PTA and then reimbursed as sold
- Need to identify vendor for spirit wear beyond clothing (hats, notebooks, notepads, magnets)
- Need to determine plan for advertising spirit wear sale to parents.
 - Add to email blast this week
 - Post on social media
- Will determine at next meeting which events we will plan to sell spirit wear as input to purchase quantities

-Bingo (Betsy Phy)

- Event planned Friday, October 14th
- Send previous chair’s documents to Elizabeth Phy
- Determine list of teachers who participated in prior years – push Miss Stepler for great energy!

-All Pro Dads – October 10 (Julie Smith)

- Event planned Monday, October 10th
- Signup genius will go out, will communicate any coverage gaps if we have any

-After School Programs – Setting up Science Explorers (Anjani Juvvadi)

- Anjani Juvvadi will be supporting
- PTA budget for After School programs is only \$400.00.
- Science Explorers planned to start Oct 24th and 25th once paperwork completed
 - Flyers will be sent from Science Explorers that we can post
 - Rose Spofford will support advertising on website/social media
- Investigating additional after school programs to offer, and will be coming with proposals soon
- ACTION: Will need Dr. Detweiler’s support pushing communications calling for support in state/regional/national level arts and writing [Anjani with Dr. Detweiler]
- ACTION: Will need Teresa’s support for dues [Anjani with Teresa]

-Book Fair (Rose Spofford)

- Working with Scholastic contact
- First set of dates confirmed; Spring dates will be confirmed at a later time closer to date

- Will request parent volunteers to support.
 - Utilize homeroom parent to facilitate parent signups

-Directory (Jill Sarcia)

- Sponsors confirmed
- ACTION: Will reach out to Rose for correspondence form to parents [Jill]

-Mother/Son Trivia

- ACTION: Move to January or later; find chair [Keely]

Committee Reports

-Membership/Unfundraiser (Teresa Schimek)

- ACTION: make another push for PTA signups

-Yearbook (Tina Gibson)

- Will utilize Tree Ring again

-Communications (General)

- ACTION: PTA Exec Board will create priority list of communication topics for next Principal and PTA newsletters

Upcoming Dates to Remember

September

19 Online Spirit Sale Kick Off

October

7 Executive PTA Meeting
 11 General PTA Meeting
 14 Bingo
 18 Walk-a-thon
 21 Rain date for Walk-a-thon
 31 Halloween Parade

November

7 Book Fair Kick Off
 11 Executive PTA Meeting
 15 General PTA Meeting